



**SCHEDULE OF ACADEMIC ADMINISTRATION ACTIVITIES**  
**SEMESTER JULY 2017 (31734 & 21767)**  
**UNDERGRADUATE & POSTGRADUATE (BY COURSEWORK) PROGRAMMES**

No.	Activities	Start Date	End Date	Duration
1	Senate Meeting	July 05, 2017	-NA-	1 day
2	Announcement of Final Examination Results (Via  Student Portal - <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	July 06, 2017	-NA-	1 day
3	Semester Registration for Returning Students ( <i>i-Daftar</i> ) (Via  Student Portal - <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	July 06, 2017	July 13, 2017	8 days
4	Appeal for Special Examination (Only for FINAL SEMESTER students. Forms can be obtained from the faculty)	July 06, 2017	July 07, 2017	2 days
5	Appeal To Continue Study (Failed/Terminated) (Forms can be downloaded at <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	July 06, 2017	July 19, 2017	10 working days
6	Academic Appeals Committee Meeting	July 07, 2017	-NA-	1 day
7	Continuing Study Appeal Results (Notification to students)	July 07, 2017	July 17, 2017	11 days
8	Programme Change	July 17, 2017	July 21, 2017	5 days
9	Add & Drop Course	July 17, 2017	July 23, 2017	1 week
10	Course Registration Slip	July 12, 2017	July 23, 2017	12 days
11	Course Exemption/Credit Transfer (Intake : 11434 and after) Credit Exemption/Credit Transfer (Intake : 51334 and before )	July 17, 2017	July 21, 2017	5 days
12	Special Examination (Special Examination Timetable can be viewed at <a href="http://studentportal.unisel.edu.my">http://studentportal.unisel.edu.my</a> )	July 17, 2017	July 28, 2017	2 weeks
13	Rechecking of Examination Answer Script	July 17, 2017	July 21, 2017	5 days
14	Change Course Group	July 17, 2017	Aug 11, 2017	4 weeks
15	Defer with Processing Fee	July 17, 2017	Aug 18, 2017*	5 weeks
16	Drop Course with Penalty Fee	July 24, 2017	Aug 18, 2017	4 weeks
17	Verification Letter for EPF Application	July 24, 2017	Aug 11, 2017	3 weeks
18	Tuition Fees Payment	July 17, 2017	Aug 20, 2017	5 weeks
19	Examination Slip Printing	Aug 21, 2017	Sept 01, 2017	2 weeks
20	Final Examination	Sept 02, 2017	Sept 17, 2017	2 weeks
21	e-Course Teaching Evaluation (Part 1)	Aug 14, 2017	Sept 03, 2017	3 weeks
22	e-Course Teaching Evaluation (Part 2)	-NA-	-NA-	-NA-

*Endorsed by the Academic Committees of Universiti Selangor on June 20, 2017*

Note:

\*You will be unable to withdraw from a course after this deadline. If you do not officially withdraw by the deadline but simply stop attending a course, the mark on your result slip will appear as a failure.